



UNITED STATES MARINE CORPS

Advanced Infantry Training Battalion
School of Infantry (West)
Training Command
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IULTC
3 Jan 24

From: Company Commander, Infantry Unit Leaders Training Company
To: Instructors, Students, and Parent Commands

Subj: INFANTRY UNIT LEADERS TRAINING COMPANY PHASE PICK-UP POLICY

Ref: (a) School Order 1510.1K School of Infantry (West) Student Training Standard Operating Procedure (SOP)
(b) Advanced Infantry Training Battalion (AITB) SOP
(c) Infantry Unit Leader Training Company (IULTC) Course and Student Management Policy
(d) Infantry Unit Leaders Course Program of Instruction (POI)
(b) Infantry Small Unit Leaders Course POI
(c) Advanced Infantry Marine Course POI
(d) Advanced Machine Gun Course POI
(e) Advanced Mortarman Course POI
(f) Advanced Anti-tank Missile Gunner Course POI

1. Purpose. This letter provides “phase pick-up” guidance for students attending courses in Infantry Unit Leaders Training Company (IULTC). Reference (a) is the School of Infantry (West) Student Training SOP. Reference (b) is the AITB SOP which outlines the battalion policy for phase pick-up. Reference (c) is the IULTC Course and Student Management Policy which outlines the Performance Review Board and disenrollment process. References (d) through (f) are the respective course POIs and outline all course graduation requirements.

2. Phase Pick-Up Registration Process

a. Courses with a two-phase design allow for “phase pick-up,” which permits a student who fails and is disenrolled from a course during Phase Two to re-enroll and begin at the start of Phase Two in a later course. Students are required to successfully complete every performance examination, written examination, or leadership evaluation within Phase One before transitioning to Phase Two.

b. To qualify for phase pick-up, students must pass all examinations in Phase One of their respective POI.

c. If approved for phase pick-up, students are required to return to the beginning of Phase Two.

d. Phase pick-ups are only valid for students who are returning within 12 months of disenrollment, returning to the same POI they were dropped from, deemed eligible for phase pick-up, and meet all POI prerequisites.

e. As required for initial course attendance, all phase pick-up students must be registered for their respective course via Marine Corps Training Information Management System (MCTIMS) and report for accountability on the course report date.

(1) Local phase pick-ups (traveling 50 miles or less) are required to physically report on the course report date per MCTIMS and the command screening checklist.

(2) Non-local phase pick-up students (traveling more than 50 miles) must contact the IULTC Operations Chief by the course convene date to confirm accountability of registration and validate all required phase pick-up information.

3. Command Authority. In accordance with reference (b), the IULTC Commanding Officer is the determining authority for phase pick-up or re-enrollment. All MCTIMS completion codes and phase pick-up dates will be managed and disseminated by the respective course Chief Instructor and the IULTC Operations Chief.

4. Course Phases. The following paragraphs list the required events by phase in IULTC courses.

a. Infantry Unit Leader Course (IULC)

(1) Phase I: Small Unit Training Planning Performance Examination, Core Competencies Performance Examination, Combat Conditioning Performance Examination, Communications Performance Examination, Offensive Planning Performance Examination, Mortar Gunnery Performance Examination, Mortar Fire Direction Center Performance Examination, 60mm Mortar Employment Performance Examination, Close Air Support Performance Examination, Fire Support Planning Performance Examination, 81mm Mortar Employment/Fire Support Team Exercise Performance Examination, M240B Machinegun Performance Examination, M2A1 Machinegun Performance Examination, and MK19 Machinegun Performance Examination.

(2) Phase II: MAAWS Performance Examination, APOBS Performance Examination, Demolitions Performance Examination, M98A2 Javelin Anti-Armor Weapon System Performance Examination, M41 SABER Heavy Anti-Tank Weapon System Performance Examination, Defense Planning Performance Examination, Patrol Planning Performance Examination, Patrolling Assessment Exercise, MOUT Operations Planning Performance, Infantry Unit Leader Course Written Examination, And Operations Assessment Exercise.

b. Infantry Small Unit Leaders Course (ISULC). Not applicable.

c. Advanced Infantry Marine Course (AIMC)

(1) Phase I: Advanced Land Navigation Performance Examination, METT-T Analysis Performance Examination, Combat Orders Performance Examination, Radio Communications Performance Examination, Combat Reporting Performance Examination, Small Unit Training Performance Examination, Call for Indirect fire Performance Examination, Laser Boresight Performance Examination, Troop Leading Written Examination, Demolitions Performance Examination, Weapons and Munitions Written Examination, Patrol Order Performance Examination, Combat Hunter Performance Examination, Patrolling/Combat Hunter Written Examination, and Fire Plan Sketch Performance Examination.

(2) Phase II: Patrolling Field Exercise, Offensive Techniques and Tactics Performance Examination, Defensive Techniques and Tactics Performance Examination, Attack and Defend Field Exercise, and Final Written Examination.

d. Advanced Machine Gun Course (AMGC)

(1) Phase I: Advanced Land Navigation Performance Examination, Radio Communications Performance Examination, Combat Reporting Performance Examination, Small Unit Training Performance Examination, Call for Indirect Fire Performance Examination, Troop Leading Written Examination, MK-19 Heavy Machinegun Core Competencies Performance Examination, M240 Medium Machinegun Target Engagement Performance Examination, M2 .50 cal Heavy Machinegun Target Engagement Performance Examination, and MK-19 MOD 3 Heavy Machinegun Target Engagement Performance Examination.

(2) Phase II: Machinegun Overhead fire Performance Examination, Defilade Fire Performance Examination, Machinegun Employment Leader Assessment, Advanced Machinegun Gunnery and Machinegun Employment Written Examination, METT-T Analysis Performance Examination, Combat Orders Performance Examination.

e. Advanced Mortarman Course (AMC)

(1) Phase I: Mortar Core Competencies Performance Examination, Advanced Land Navigation Performance Examination, Radio Communications Performance Examination, Combat Reporting Performance Examination, Manage Signature Performance Examination, Conduct Field Craft Performance Examination, Lay a Mortar with a Compass Performance Examination, Reciprocal Lay a Mortar Performance Examination, Adjust Fire without a Fire Direction Center Performance Examination, Troop Leading Written Examination, METT-T Analysis Performance Examination, Combat Orders Performance Examination, Plan for Supporting Arms Performance Examination, Mortar Employment written Examination, and Basic Fire Direction Center Operations Performance Examination.

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(2) Phase II: Advanced Fire Direction Center Operations Performance Examination, Lightweight Handheld Mortar Ballistic Computer Performance Examination, Employ Indirect Fires Performance Examination, 81mm Mortar Employment Performance Examination, Mortar Employment Performance Examination, and Combined Arms Exercise Performance Examination.

f. Advanced Anti-Tank Missile Gunner Course (AATMGC)

(1) Phase I: Advanced Land Navigation Performance Examination, METT-T Analysis Performance Examination, Combat Orders Performance Examination, Radio Communications Performance Examination, Combat Reporting Performance Examination, Small Unit Training Performance Examination, Close Air Support Performance Examination, Call for Indirect fire Performance Examination, Laser Boresight Performance Examination, Troop Leading Written Examination.

(2) Phase II: M98A2 Javelin Core Competencies Performance Examination, M41A1 Saber Core Competencies Performance Examination, Armor Identification Performance Examination, Anti-Armor Units in the Defense Performance Examination, Anti-Armor Units in the Offense Performance Examination, Advanced Anti-Tank Missile Gunner Exercise, Anti-Armor Leader Assessment Exercise, and Anti-Armor Comprehensive Written Examination.

5. If Course Officers in Charge and Chief Instructors desire to change phase pick-up criteria or structure, an updated authorization letter for all IULTC courses must be routed for signature.

6. The point of contact for this matter is the IULTC Operations Chief at 760-725-7599.



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